



**THE FORWARD PLAN OF KEY DECISIONS**

**ISSUE 10: 7 March 2005 to 1 July 2005**

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*(The next issue of the Forward Plan, covering the period, 4 April to 5 Aug 2005 will be published on 21 March 2005)*

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**Cllr Ann John**  
**Leader of the Council**

## **Forward Plan 2004/05**

The Forward Plan sets out the key decisions and other decisions that the Executive intends to take over the following four months, together with key decisions by officers and other important decisions to be taken by the Council, its committees or officers. Briefly, a Key Decision is an Executive decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards. Decisions made by the Executive are subject to a call-in provision. If any item is called in the Scrutiny Committee (made up of Councillors not on the Executive) will meet to consider the item. Following this, the Executive will meet and take into account the recommendations of the Scrutiny Committee. This will usually take place within 4-6 weeks of the original decision. The Executive may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee on a matter are to be considered by the Executive can be obtained from Democratic Services.

The Plan is updated monthly and republished on the Council's website ([www.brent.gov.uk/democracy](http://www.brent.gov.uk/democracy)). Copies can also be obtained via the Town Hall One Stop Shop, Forty Lane, Wembley, Middlesex, HA9 9HD, Telephone 020 8937 1366 or via e-mail at [committee@brent.gov.uk](mailto:committee@brent.gov.uk).

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless confidential or exempt under the Local Government Act 1972 as amended. These are listed in column 5 and will be published on the Council's Website five clear working days before the date the decision is due to be taken. Paper copies will be made available via Democratic Services as detailed above. The Council's Access to Information Rules set out the entitlement of the public to see documents and reports.

Anyone who wishes to make representations regarding any of the matters listed in this Forward Plan, can do so by forwarding a written submission to Democratic Services using the above address/telephone number up to one week before the date the decision is to be taken (see column 4). Where a specific decision date has yet to be identified, contact Democratic Services who will forward representations to the Lead Officer.

The membership of the Executive is as follows:

Cllr Ann John (Leader of the Council, Corporate Strategy & Policy Co-ordination)  
Cllr David Coughlin (Deputy Leader, Corporate Resources)  
Cllr Lincoln Beswick (Community, Consultation & Public Safety)  
Cllr Michael Lyon (Education, Arts and Libraries)  
Cllr Lesley Jones (Environment & Planning)  
Cllr Bobby Thomas (Housing)  
Cllr Ralph Fox (Health & Social Care)  
Cllr Ramesh Patel (Regeneration & Economic Development)  
Cllr Dorman Long (Equalities & Service Improvement)  
Cllr Gabrielle Kagan (Democratic Services)

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
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<b>CORPORATE</b>						
BFS -04/05- 89	<u>NNDR Hardship and NNDR Discretion</u>  To decide on applications for discretionary relief for charities and non profit making organisations.	Executive	14 Mar 05	Report from Director of Finance	Internal	Duncan McLeod
Cor -04/05- 83	<u>Local Government Pension Scheme Internal Dispute Resolution Procedure (IDRP)</u>  To consider the grant under the Local Authorities (Indemnities for Members and Officers) Order 2004 of an indemnity to the officer making certain determinations under the IDRP.	Executive	14 Mar 05	Report from Borough Solicitor	Internal	Terry Osborne
Cor -04/05- 74	<u>Copland School: sale of land</u>  To agree to the sale of two parcels of land to the Governors of Copland School.	Executive	12 Apr 05	Report from the Director of Corporate Services and the Director of EAL	Internal and with two local schools	Marcus Perry & Nitin Parshotam
Cor -04/05- 75	<u>Youth &amp; Community Centres: further update reports on Mahogany Arts &amp; The Pakistan Workers Association</u>  To agree a way forward for occupying groups to formalise their rights to occupy their premises.	Executive	12 Apr 05	Report from the Director of Corporate Services	Internal and with user groups	Marcus Perry
Cor -04/05- 76	<u>Salisbury Road Car Park site: proposed sale</u>  To agree terms of sale of a site which will form part of a comprehensive redevelopment scheme.	Executive	12 Apr 05	Report from the Director of Corporate Services	South Kilburn New Deal for Communities	Marcus Perry
Cor	<u>Dollis Hill House: proposals for its restoration and</u>	Executive	12 Apr 05	Report from the	Dollis Hill House	Marcus Perry &

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-04/05-78	<u>adaptation into a health centre and facility for the community</u>  To grant a lease to Brent PCT.			Director of Environment & from the Director of Corporate Services	Trust, local interest groups and The Area Consultative Forum	Shaun Faulkner
Cor -04/05-82	<u>E-Government Programme 2005/6</u>  To agree the E-Government Programme funding arrangements for 2005/6	Executive	12 Apr 05	Director of Corporate Services	Internal	Bernard Diamant
Cor -04/05-84	<u>Land adjacent 93 Burnley Road NW10 - Disposal</u>  To agree to disposal on the open market.	Executive	12 Apr 05	Report from the Director of Corporate Services	Internal	Marcus Perry
PRU -04/05-15	<u>Safer &amp; Stronger Communities Fund</u>  To agree the draft agreement.	Executive	14 Mar 05	Report from the Director of Policy and Regeneration	Internal and LSP	Phil Newby
PRU -04/05-11	<u>Vital Signs Quarter 3</u>  To consider information on performance against key indicators for the period.	Executive	14 Mar 05	Report from the Director of Policy and Regeneration	Internal	Phil Newby
PRU -04/05-14	<u>Best Value Performance Indicators: Annual Comparison 2003/04</u>  To consider information on the way the Council has performed compared with the Audit Commission's family of Boroughs and the neighbouring Boroughs on all Best Value indicators.	Executive	14 Mar 05	Report from the Director of Policy and Regeneration	Internal	Phil Newby
PRU -04/05-13	<u>West London Economic Development Strategy</u>  To endorse the strategy.	Executive	14 Mar 05	Report from the Director of Policy and	Consultation carried out by West London Alliance as	Andy Donald

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				Regeneration	part of strategy development	
PRU-04/05-10	<u>The School Governors' Report produced by the Task Group of the Lifelong Learning Scrutiny Panel</u>  To consider the report from the Scrutiny Panel.	Executive	14 Mar 05	Report from the Director of Policy & Regeneration	Task Group Chair	Bridgette Duley
<b>EDUCATION, ARTS AND LIBRARIES</b>						
EAL-04/05-0072	<u>Grants Programme</u>  To note and decide on the allocation of the Main Grants Programme for April 2005 to March 2006 as summarised in the report. To agree that the Hindu Council shall be allowed to administer the 2005/06 Navratri and Dussehra festivals.	Executive	14 Mar 05	Report from the Director of EAL	Voluntary organizations written communication.	John Christie
EAL-04/05-0081	<u>Award of contract for Willesden Green Library/Grange Museum</u>  To approve the construct for the award of the contract for the rebuild of the Grange Museum.	Executive	14 Mar 05	Report from the Director of EAL	None.	Alex Sidney
EAL04/05-0082	<u>School Forum Membership</u>  To approval a minor change to the membership of the Schools Forum from December 2005. To delete the Early Years Development and Childcare Partnership (EYDCP) seat on the Schools Forum and replace it with two new seats, one for a Nursery School Head representative and one for a Nursery School Governor.	Executive	14 Mar 05	Report from the Director of EAL	Internal	John Christie

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EAL -04/05- 0069	<u>Lyon Park – disposal of caretaker’s house</u>  To agree the disposal of the freehold interest of the former caretaker's house at Lyon Park Junior and Infant Schools.	Executive	12 Apr 05	Report from the Director of EAL	Respective schools	John Christie
EAL04/05- 0077	<u>Approval to invite expressions from Architectural practices at Stonebridge &amp; Our Lady of Lourdes Schools</u>  To seek approval to tender for architectural services for Stonebridge and Our Lady of Lourdes School Sites.	Executive	12 Apr 05	Report from the Director of EAL	Governing Bodies both schools, Stonebridge Hat, Diocesan Boards, working group meetings + written communication.	John Christie
EAL04/05- 0076	<u>Setting Admissions Arrangements for Community Schools 2006</u>  To agree the admissions arrangements for Community Schools in Brent.	Executive	12 Apr 05	Report from the Director of EAL	Schools, the Admissions Forum and other LEAs	John Christie
EAL04/05- 0079	<u>Teenage Pregnancy Strategy</u>  To agree a Teenage Pregnancy Strategy for 2005/6.	Executive	12 April 05	Report from the Director of EAL	Brent Primary Care Trust and internal	John Christie
EAL04/05- 0078	<u>Lifelong Learning &amp; Cultural Services - Fees &amp; Charges 2005/6</u>  To agree the fees and charges for services within Lifelong Learning & Cultural Services Division for 2005/6.	Executive	12 Apr 05	Report from the Director of EAL	Internal	John Christie

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EAL04/05-0074	<u>Early Years Strategy for Brent 2005/06</u>  To agree the Early Years Strategy for Brent for 2005/2006.	Executive	12 Apr 05	Report from the Director of EAL	None.	John Christie
<b>ENVIRONMENT</b>						
ES -04/05-292A	<u>Environment Capital Spend Programme 2005-2006</u>  To seek scheme approval for Environmental Services 2005-2006 Capital Programme.	Executive	14 Mar 05	Report from the Director of Environment	Internal	Irfan Malik Directorate
ES -04/05-294	<u>Environment Fees &amp; Charges</u>  To agree new levels of fees and charges across Environmental Services.	Executive	14 Mar 05	Report from the Director of Environment	Internal	Michael Read Directorate
ES -04/05-269	<u>Public Convenience Strategy</u>  To approve a Public Toilet Strategy for Brent.	Executive	14 Mar 05	Report from the Director of Environment	British Toilet Association	Keith Balmer StreetCare
ES -04/05-276	<u>Energy Strategy Report</u>  To consider the key issues arising from the Mayor's Energy Strategy that affect Brent. To agree a Council energy policy and action plan to deliver improvements in energy conservation, efficiency and awareness.	Executive	14 Mar 05	Report from the Director of Environment	Internal	Keith Tallentire Projects & Policy

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ES -04/05- 291	<u>Approval of Enforcement Policy</u>  To agree a revised Enforcement Policy.	Executive	12 Apr 05	Report from the Director of Environment	Internal consultation with ES Regulatory Units has taken place. Draft Policy to be published for consultation on the Intranet	Stephen Moore Env. Health
ES -04/05- 306	<u>Review of Fees and Charges – Sports Services</u>  To agree a new pricing policy and levels of fees and charges for Sports Services and activities.	Executive	12 Apr 05	Report from the Director of Environment	Customer surveys	Gerry Kiefer Sports
ES -04/05- 292B	<u>Highways Maintenance Major Works Programme 2005-06</u>  To seek scheme approval for Environmental Services 2005-06 Capital Programme.	Executive	12 Apr 05	Report from the Director of Environment	Internal	Chris Margetts Transportation
ES -04/05- 297	<u>Award of the Parking Contracts</u>  To approve award of contracts.	Executive	12 Apr 05	Report from the Director of Environment	Internal	Keith Balmer StreetCare
ES -04/05- 307	<u>South Kilburn Supplementary Planning Document (SPD)</u>  To approve document and recommend that Council adopt it as SPD to Brent's Unitary Development Plan (UDP).	Executive	12 Apr 05	Report from the Director of Environment	Extensive public consultation including: Kilburn/Kensal ACF Statutory and Govt. organisations Residents Assocs. Stakeholder groups Local Community groups MP's/Ward Cllrs.	Dave Carroll Planning



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ES -04/05- 308	<u>Kilburn Square Supplementary Planning Document (SPD)</u>  To approve document and recommend that Council adopt it as SPD to Brent's Unitary Development Plan (UDP).	Executive	12 Apr 05	Report from the Director of Environment	Extensive public consultation including: Kilburn/Kensal ACF Statutory and Govt. organisations Residents Assocs. Stakeholder groups Local Community groups MP's/Ward Cllrs.	Dave Carroll Planning
ES -04/05- 310	<u>Retendering of Leisure Management Contract</u>  To agree outline management specification and shortlist of companies to take forward to tender stage.	Executive	12 Apr 05	Report from the Director of Environment	Focus groups with existing users/clubs to help inform the specification.	Gerry Kiefer Sports
ES -03/04- 147	<u>Draft Air Quality Action Plan</u>  To agree an action plan as required by the Environment Act 1995 detailing measures or proposals which will improve air quality, which proposes 63 measures aimed at improving air quality in order to meet the 2005 objectives, given that Brent has declared parts of the borough Air Quality Management Areas and predicted that levels of fine particles and nitrogen dioxide would fail to meet the National Air Quality Objectives.	Executive	May 05	Report from the Director of Environment	Area Consultative Forums	Yogini Patel Env Health

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ES -04/05-309	<u>TfL Capital approved programme 2005-06</u>  To note allocation for 2005-06 and to agree the implementation of a programme of initial investigation into projects, detailed consultation and prioritise schemes.	Highways Committee	22 Mar 05	Report from the Director of Environment	Internal	Qassim Kazaz Transportation
ES -04/05-311	<u>Progress Report on Controlled Parking Zones Programme</u>  To provide an update on implementing CPZs across the borough and to consider the outcome of consultations on CPZs extensions.	Highways Committee	22 Mar 05	Report from Director of Environment	General public consulted during scheme development	Satnam Sahota, Transportation
ES -04/05-312	<u>Bus Priority Progress Report</u>  To update the programme of bus priority schemes for 2004/05, report results of scheme consultation and seek authority to progress schemes to implementation.	Highways Committee	22 Mar 05	Report from Director of Environment	General public consulted during scheme development	Satnam Sahota, Transportation
ES -04/05-313	<u>All Souls Avenue, Harlesden – petition</u>  To consider a petition received concerning traffic problems and decide what action to take.	Highways Committee	22 Mar 05	Report from Director of Environment	liaison with petitioners	Satnam Sahota, Transportation
<b>HOUSING</b>						
HSG -04/05-42	<u>Authority to Award Furniture Removals and Storage Services Contract</u>  To authorise the award of a new Contract from June 2005 and to authorise the extension of the current contract for a further two months until 31 May 2005 with delegated authority to the Director of Housing to finalise terms.	Executive	14 Mar 05	Report from the Director of Housing	Internal	Jackie Blundell

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HSG -04/05- 43	<u>Merger of Area Housing Boards</u>  To agree to the reduction in the number of AHBs from 6 to 4 with the merger of the South Wembley and North Wembley Area Housing Boards and the merger of the St Raphael's and Harlesden and Brentfield AHBs.	Executive	14 Mar 05	Report from the Director of Housing	Area Housing Boards Chairs and Vice Chairs and also all AHBs in March 05	Sandra Royer
HSG -04/05- 26	<u>Annual BHP Report</u>  To note the performance of Brent Housing Partnership, in respect of the day to day housing management function and implementing the decent homes programme. Also the relationship between the council (as owners of the council houses) and BHP (as managers of those properties).	Executive	14 Mar 05	Report from the Director of Housing	BHP	Martin Cheeseman
HSG -04/05- 37	<u>Disposal of Access Road leading to the Liberal Jewish Cemetery, Pound Lane</u>  To agree the disposal of the access road to the Liberal Jewish Synagogue.	Executive	14 Mar 05	Report from the Director of Housing	Liberal Jewish Synagogue & owners of the freehold of the privately owned block of flats at 59 Pound Lane	Martin Cheeseman
HSG -04/05- 36	<u>Supporting People 5 Year Strategy</u>  To agree the Supporting People 5 Year Strategy.	Executive	14 Mar 05	Report from the Director of Housing	Brent Health & Social Care Partnership Brd	Maggie Rafalowicz
HSG -04/05- 39	<u>Chalkhill Combined Facilities Building</u>  To agree costs, development mechanism and funding for the Chalkhill Combined Facilities building which will provide a new health centre, community centre, housing offices and shared ownership flats.	Executive	12 April 05	Report from the Director of Housing	Brent PCT & local GPs, MHT, Chalkhill JDB, Asda, local community grps & residents within the re-development	Martin Cheeseman

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					area & surrounding neighbourhood	
<b>SOCIAL SERVICES</b>						
SS -04/05- 25	<u>Annual Review of Fees and Charges for Adult Services</u>  To review the level of fees and charges made for social care services for adults and agree appropriate increases in charges.	Executive	14 Mar 05	Report from the Director of Social Services	Internal	Gordon Fryer
SS -04/05- 27	<u>Chalkhill Childrens Centre</u>  To appoint a contractor for the build of Chalkhill Children's Centre.	Executive	14 Mar 05	Report from the Director of Social Services	Internal	Janet Palmer Simon Topping
SS -04/05- 26	<u>Grants to Voluntary Sector Organisations for Social Care</u>  To review existing grants to voluntary sector organisations providing social care and to decide which organisations to fund in 2005/06.	Executive	14 Mar 05	Report from the Director of Social Services	Internal	Gordon Fryer